

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

California
Department of
Health Services

SANDRA SHEWRY
Director

July 16, 2008

DV Policy Letter: DV 08-09/01

**To: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) PROGRAM/
OFFICE OF FAMILY PLANNING
BATTERED WOMEN SHELTER PROGRAM (BWSP) GRANTEES**

**SUBJECT: DOMESTIC VIOLENCE ADMINISTRATIVE POLICIES AND
PROCEDURES – TRAVEL REIMBURSEMENT INFORMATION –
FY 2008/2009**

This policy letter addresses a change in the "Travel Reimbursement Information" Exhibit G in your grant. Although there has been a change to this exhibit, a revised version of Exhibit G will no longer be available.

The reimbursable amount for mileage has been increased from fifty and a half (50.5) cents per mile to fifty-eight and a half (58.5) cents per mile. The effective date of this increase is July 1, 2008. All other travel per diem amounts remain the same.

Please read the exhibit for other requirements.

Please retain a copy of this letter for audit and administrative review purposes. If you have any questions, please contact your Contract Manager.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Bahn".

Sandra Bahn, Chief
MCAH Contracts & Grants
Maternal, Child and Adolescent Health Program

cc: Project Director
Fiscal Officer
Contract Manager
Program Consultant